

October 8, 2025
Town of Erin Budget Workshop

Supervisor Schmidt called the Budget Workshop of the Erin Town Board to order on this date at 5:31 PM.

MEMBERS PRESENT: William VanRiper, Jr., Alan Hughson, Michael Shutts, Dawn Schmidt.

MEMBERS EXCUSED: Randy Evans.

PUBLIC PRESENT: Maureen Spencer, Scott, Crissy & Jonah Mitros, Gary Ratchford, Joe Frega, Ellen Coolbaugh, Anthony Coolbaugh.

Supervisor Schmidt welcomed everyone and the workshop began.

The changes that were discussed were mainly with the highway budget and the dust oil program. Highway Option 1 is the quote for \$193,000 for the primary/high traffic roads to have more dust oil put on them. Option 2 is \$65,000 for the dead-end roads. The majority of the budget is static. Option 1 is to spray 20' the width of the road and not just in front of the houses. The dead-end roads would be sprayed just in front of the houses. The thickness of the spray is quoted for 3/10". There was a discussion about evaluating the roads to see which ones need to be built up prior to dust oil being sprayed, cost of material, impact of subdivision on Greenbush, stone and oil options. One Township puts salt on their roads in the summer with some water and grade and pack it in and that is the dust control for the summer. They are willing to come and talk with Town to give some pointers. The Town of Erin cannot store salt without a barn due to the creek. Option 1 will increase taxes by 8% and option 2 will be a normal increase of 2%.

The Board is in agreement to move forward with option 1 as long as it benefits the Town, the roads need to be assessed, and as long as it is done wisely. The other increases and the cost per \$1000 will be calculated for the next meeting. At the public hearing the residents have an option to voice their concerns, their opinions, and give their feedback.

Option 1 will be added in with the lighting district and the fire district for the preliminary budget.

With no further comments Supervisor Schmidt closed this portion of the meeting at 6:06 PM.

DRAFT
October 8, 2025
Town of Erin Board Meeting

Supervisor Schmidt called the regular meeting of the Erin Town Board to order on this date at 6:06 PM. She then asked the Clerk to call the roll.

MEMBERS PRESENT: William VanRiper, Jr., Alan Hughson, Michael Shutts, Dawn Schmidt.

MEMBERS EXCUSED: Randy Evans.

PUBLIC PRESENT: Maureen Spencer, Scott, Crissy & Jonah Mitros, Gary Ratchford, Joe Frega, Ellen Coolbaugh, Anthony Coolbaugh, Donna Webber.

Supervisor Schmidt welcomed everyone and the Pledge of Allegiance was recited.

A motion was made by M. Shutts and seconded by W. VanRiper, Jr. to pay the audited bills as they appear on the General Fund Abstract 10, #151-163, totaling \$4,287.48; and the Highway Fund Abstract 10, #132-139, totaling \$9,921.96; and Street Lighting Fund Abstract 10, #155, totaling \$146.54
Motion Carried: Ayes: W. VanRiper, Jr., A. Hughson, M. Shutts, D. Schmidt. Nays: None.

A motion was made by A. Hughson and seconded by W. VanRiper, Jr. to dispense with the reading of the minutes from the regular Board Meeting on September 10, 2025 and approve the minutes.
Motion Carried: Ayes: W. VanRiper, Jr., A. Hughson, M. Shutts, D. Schmidt. Nays: None.

COMMUNICATIONS:

- A letter was received from Jake Brogan who is interested in becoming a Planning Board member. Deda has spoken to him and recommends he be appointed.

A motion was made by W. VanRiper, Jr. and seconded by A. Hughson to appoint Jake Brogan to the Town of Erin Planning Board.

Motion Carried: Ayes: W. VanRiper, Jr., A. Hughson, M. Shutts, D. Schmidt. Nays: None.

- An email was received from Karen Hall, the Assessor, regarding the Town laptop not meeting the system requirements for Windows 11.
The Board recommended an upgraded to her laptop not to exceed \$800.
- A letter was received from the Department of Transportation regarding the speed study on South Greenbush Road and it was determined that a speed limit of forty (40) miles per hour is appropriate. After the Notice of Order has been filed, approved, and returned to their office, the Town will receive notification for when new speed limit signs may be posted on the requested road.

AGENDA FOR THE TOWN OF ERIN BOARD MEETING, OCTOBER 8, 2025;

- RESOLUTION 40-2025 TO SET PUBLIC HEARING FOR LOCAL LAW #2 OF 2025 A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW 3-C
- RESOLUTION 41-2025 TO MOVE THE TENTATIVE 2026 BUDGET
- RESOLUTION 42-2025 APPOINTING DEPUTY HIGHWAY SUPERINTENDENT
- RESOLUTION 43-2025 AUTHORIZING ERIN TOWN COURT TO APPLY FOR JCAP GRANT

RESOLUTION 40-2025

RESOLUTION TO SET PUBLIC HEARING FOR LOCAL LAW #2 OF 2025 A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW 3-C

Resolution By: A. Hughson

Seconded By: W. VanRiper, Jr.

BE IT RESOLVED, that the Town of Erin schedules a Public Hearing on Local Law #2 of 2025 to override the tax levy limit established in General Municipal Law 3-C on November 12, 2025 at 5:30 pm at the Erin Town Hall immediately followed by the November Town Board meeting.

Motion Carried: Ayes: W. VanRiper, Jr., A. Hughson, M. Shutts, D. Schmidt. Nays: None.

RESOLUTION 41-2025

RESOLUTION TO MOVE THE TENTATIVE 2026 BUDGET TO A PRELIMINARY BUDGET

Resolution By: A. Hughson

Seconded By: W. VanRiper, Jr.

BE IT RESOLVED to move the tentative 2026 Budget to a preliminary budget after adding option 1 into the budget.

Motion Carried: Ayes: W. VanRiper, Jr., A. Hughson, M. Shutts, D. Schmidt. Nays: None.

RESOLUTION 42-2025

RESOLUTION APPOINTING DEPUTY HIGHWAY SUPERINTENDENT

Resolution By: A. Hughson

Seconded By: W. VanRiper, Jr.

RESOLVED that Anthony Coolbaugh, 1201 Lake Street, Elmira, NY 14901 be appointed to the position of Deputy Highway Superintendent for the Town of Erin with such term commencing October 8, 2025 to December 31, 2025.

Motion Carried: Ayes: W. VanRiper, Jr., A. Hughson, M. Shutts, D. Schmidt. Nays: None.

RESOLUTION 43-2025

RESOLUTION AUTHORIZING ERIN TOWN COURT TO APPLY FOR JCAP GRANT

Resolution By: XX

Seconded By: XX

BE IT RESOLVED that the Board of the Town of Erin authorizes the Erin Town Court to apply for a JCAP grant in the 2025-26 grant cycle up to \$30,000.

This resolution was tabled until more data is received on the scope of the project. Council Member VanRiper, Jr. will follow up with Judge Wieder.

COMMITTEE REPORTS

Town Attorney- No report.

Planning Board-Deda Cedar- She is waiting to hear back from someone she spoke with about possibly becoming an alternate member. Would like to send Local Law #10 of 1992 revisions to the attorney to start the process. She will send to the Town Clerk who will send it to the attorney for review. They are also working on campgrounds.

Parks, Recreation and Senior Committee-Deda Cedar- There was a Park meeting last night. The Halloween party is 10/25 at the fire station at 5:00 pm. The parade around the block will be at 6:00 pm. They are encouraging the neighbors to stand outside to see the parade. The craft fair is 11/8 and sewing classes the 1st and 3rd Thursdays.

Joe Frega- The walking trail at the Park was quoted for \$7500 to put down the millings the Town provides. They are not in a position to do that and are looking at other options and possibly setting aside money for millings to be used in the future. He is seeing more people using the Park. There is a free library at the Church with better public access. The Historical Society is another option. Both are visible locations for better access and maintenance.

Gary Ratchford-Senior Group is going on a Halloween/costume train ride on 10/26. Christmas party is 12/3 at the fire station and will be catered by Curly's. There are two (2) new co-chairs – Kathy Seymour and Brenda Robins, a new secretary – Kathy Broome, and a new treasure – Jamie Wilcox. They will vote at the next meeting. They have been averaging about 20 people per meeting.

Code Enforcement – John McCracken – There is a lot of new construction in the Town, doing inspections, answering several phone calls on the weekends. He is not on call 24/7 unless it is an emergency. Sheriff should be called for noise ordinance complaints. He will send Troopers and Sheriffs a copy of the Town's noise ordinance.

Highway Superintendent- Harold Spencer- Austin Hill has been sprayed, they are cutting brush/trees and ditching on Kronus Road. The Volvo loader will be fixed free of charge. Harold gave the Board a quote for another loader. He will ask how long the quote is good for. Parmenter wants to go through all the old tires that are in the garage and check the dates. If they are still good, they will pay the Town for them and charge to take the ones that are not. Some can be capped for winter tires. Harold and Council Member VanRiper, Jr. will make a plan on what to do with the tires. Soil and Water was here on Tuesday to look at a property on Wheaton Hill that a cross pipe dumps onto a resident's property. Soil and water took out some trees, dug a trench, and graded the bank back. They have to get a permit to clean the creek on Laurel Hill. He gave Council Member VanRiper, Jr. information on the block for out front for the dry well. It has to be 100' from the well. He is waiting to hear back from Jimmy Joe.

Buildings and Grounds – William VanRiper, Jr. -Getting prices for the front of the Town Hall, there are setbacks from the Department of Health regarding drainage. John McCracken will talk with Jimmy Joe in the morning.

County Representative-Mark Margeson- Not at meeting.

Supervisor-Dawn Schmidt- The August police report was received and there were 50 incident reports, 11 uniform traffic tickets, 10 traffic stops, and 2 traffic accidents handled. The September police report was received and there were 33 incident reports, 1 uniform traffic ticket, 9 traffic stops, 1 felony arrest and 1 misdemeanor arrest. Nicole Watts from DPW/Storm Water asked if the Town wanted to do an aerial photography for GIS, etc. Supervisor Schmidt will follow up with Chris Yearick to see who is updating the County GIS. Workers Comp refunded the Town \$1500 for June/July.

HEARING OF THE PUBLIC

Joe Frega – Church St – Church Street had a lot of traffic during the construction on the bridge. The pot holes have been plugged, but other damage needs to be addressed. The Church lost some of its parking spots also.

Need to figure out what happened when the lowboy was unloaded. Harold will reach out to project manager.

Scott Mitros – Rose Ravine, LLC – Buying property on Breesport North Chemung Road and starting a farm (maples, bees, etc.). There are three (3) families staying on the property. They were told they need a permit for the campers they are staying in while they are working the farm. Eventually they will move into the area and get the proper permits to build homes. Asked if there was a limit to the number of campers due to them being an LLC.

John McCracken responded that a special permit is needed from the Town for any seasonal campsites. Must go through the process. Will also have to go through the County Planning Board because it is on a County road. Whoever owns the property has to apply for the permit. The permit only needs to be done once and it goes with the property.

Donna Webber – 303 Park Hill Road- Asked about the property next to them that Sheesley is interested in and the projected project.

She was told that a special permit needs to be filed, property owners within 250' of all property lines would be notified, and a public hearing would be held for residents to voice their concerns. There is a process that needs to be followed.

Harold Spencer – Received a letter from Eric Walker resigning from his driving position at the Town of Erin effective 9/26/2025. He has another employee starting in two (2) weeks who is coming from another municipality.

With no further comment from the public Supervisor Schmidt closed this portion of the meeting.

A motion was made by W. VanRiper, Jr. and seconded by M. Shutts to adjourn the meeting at 7:03 PM. Motion Carried: Ayes: W. VanRiper, Jr., A. Hughson, M. Shutts, D. Schmidt. Nays: None.